



Aspen: Pre-Transition VS Push-Pull Transfer

PRE-TRANSITION

When "School A" Pre-Transitions a student to "School B", it allows "School B" to give the student a schedule of courses at "School B". We do this each year when our Grade 7 students select courses for Grade 8 at a high school. "School B" will not have any ability to change demographics or take attendance for these future students.

PUSH-PULL TRANSFER

When "School A" allows a student to transfer to "School B" (PUSH), the student record is updated simultaneously with withdrawal and enrolment records. As soon as "School B" accepts the transfer of the student (PULL), the student becomes an Active student at "School B", and a Former student of "School A".

SCHOOL	DESTINATION
My School	Withdrawn

Scenario 1: Student is withdrawn before report cards are completed (withdrawal).

- F.H. Collins withdraws Joe Student and sets a Former School Association for FHC. FHC does not drop Joe's courses, as the withdrawal process does that.
- Joe enrolls at Porter Creek Secondary.
- Joe is now a "Former" student of FHC.
- Joe is now an "Active" student of PCSS.
- FHC office and teachers can view Joe as a former student, whether Joe is at another school or not.
- FHC office and teachers can work on Joe's report card and print a report card.

SCHOOL	DESTINATION
My School	Other Yukon School

Scenario 2: Student switches to a new Yukon school in second semester (transfer).

- Tantalus School has a student: Jane Student.
- Tantalus knows that Jane is switching to F.H. Collins in second semester.

- Tantalus sets Jane’s next year’s school to F.H. Collins (Pre-Transition List), which allows FHC to view Jane as a “Next Year” student and give her a schedule. That is the only functionality that FHC will have. FHC cannot take attendance for Jane.
- Tantalus also prepares Jane’s record for transfer to FHC (Push-Pull Transfer). Tantalus does not drop Jane’s courses, as the withdrawal process does that.

- When Jane is physically attending at FHC, FHC completes the Push-Pull Transfer process.
- Jane is now a “Former” student of Tantalus.
- Jane is now an “Active” student of FHC.

- Tantalus office and teachers can still view Joe as a former student, whether Joe is at another school or not.
- Tantalus office and teachers can work on Joe’s report card and print a report card.

SCHOOL	DESTINATION
My School	BC School (e.g. School #1111)

Scenario 3: Student moves to a BC school (withdrawal).

- Tantalus School has a student: Jane Student.
- Tantalus knows that Jane is leaving the Yukon, and moving to School#1111 in BC.
- Tantalus sets Jane's next year's school to 1111 (Pre-Transition List), which allows 1111 to view Jane as a "Next Year" student and give her a schedule. That is the only functionality that 1111 will have. 1111 cannot take attendance for Jane.
- When Jane has left Tantalus, Tantalus withdraws Jane and sets a Former School Association for Tantalus. Tantalus does not drop Jane's courses, as the withdrawal process does that.
- Jane is now a "Former" student of Tantalus.
- Jane will be an "Active" student of 1111 when they register Jane.
- Tantalus office and teachers can still view Jane as a former student, whether Jane is at another school or not.
- Tantalus office and teachers can work on Jane's report card and print a report card.